



CATHOLIC TRUST OF ENGLAND AND WALES

TRUSTEE AND NON-TRUSTEE COMMITTEE MEMBERS

Key Information: The Catholic Trust for England and Wales is seeking voluntary trustees and non-trustee committee members for both immediate appointment and possible future consideration. The Trust helps the Bishops undertake the work of the Catholic Church at a national level and, through its Secretariat, ensures that their policy decisions and intentions are implemented.

Background:

The Catholic Trust, established by the Bishops' Conference as the main vehicle in civil law within which the activities of the Conference at national level are carried out, currently has eight Trustees. Trustees can serve for a maximum of nine years.

The Trust is answerable to the Bishops who appoint the Board of Trustees. The CaTEW Board brings together lay people with the relevant experience and expertise to oversee the efficient and effective administration of the trust.

Commitment:

- Board meetings are held every three months in central London. In addition, Trustees are encouraged to have an area of special interest. The estimated time commitment from Trustees is 2-4 days a month.
- All Trustees are required to serve on at least one committee or subcommittee: Finance & General Purposes (8 meetings a year), Nominations (4 meetings a year at first), Performance and Audit & Risk (frequency to be determined). Some of these meetings will be by conference call.
- Individuals may be re-nominated to serve as a Trustee every three years, for a maximum of three terms.
- In addition, the Trustees are looking to appoint additional committee members who would not be required to agree to act as Trustees and would only attend one of the proposed committees or sub-committees above depending on their expertise.

Skills required:

We are now looking for new members to join the Board or its committees and are inviting applications from interested and suitably experienced candidates. These are voluntary roles.

The Board wants to appoint Trustees who are at home in the world of business, enthusiastic about using their experience within a Catholic organisation and willing to act as a custodian of our values.

We are particularly seeking candidates with skills in the following areas:

- Working with and the management of charities, or the project management of charitable activities
- Knowledge of diocesan and/or church structures and an understanding of the moral and social teaching of the Church
- Finance: particularly experience of diocesan or charitable Finance and/or Accountancy expertise.
- Fundraising expertise
- Education
- Health and Safety
- Personnel
- Premises management
- Legal
- Safeguarding

We are particularly keen to achieve a more diverse Board of Trustees and we welcome applications from all sections of the community.

If you are interested in being considered for these voluntary roles, please send a covering letter detailing your relevant skills and your CV to:

Mgr Marcus Stock
Company Secretary
Catholic Trust of England and Wales
39 Eccleston Square
London
SW1V 1BX

Email: marcus.stock@cbcew.org.uk